

The Learning Center Board Minutes

November 15, 2017

Minutes by Christy Kearce

Board Members: Angela Wright, Brian John, Cindy Perini, Kim Pickering, Jack Scott, Marlene Soltelo

Guests in attendance: Dick Busto, Zayra Chin, Cyndee Zeck, Stacie Routt

Meeting was called to order by 12:03pm

M- Motion to approve the minutes in October
First- Kim Second- Marlene For -All

Foundation:

- Monday 72 people were welcomed into the sensory garden
- All the planters have their own sensory theme
Like tactile, or smells like parsley
- There are little nooks that the kids can sit peacefully
- There are water bubbles/bells/a swing

- There are different benches the students can come out and do their work
- The high school students help maintain the garden

President's report:

- Draft of our employee handbook
- Language was changed
- Policies were taken out
- Policies were added/made clearer
- Terminology was changed with the help of our attorney
- Florida FMMA
- Employment Policies
- We want to include an explanation of our partnership with the Foundation as well as the Foundation with us. The Foundation can do random DNA testing to employees.

M- Motion to approve that an explanation will be put together that explains the school and foundation partnership. The handbook will not be released until these things are added.

M- First –Brian Second- Jack For- All

-Stacie's agreement is up and we need to decide what her bonus should be.

M- Motion to approve her \$10,000 bonus if she reaches all her incentives

M- First - Jack Second- Kim For- All

Renew Stacie's contract with the base salary, bonus package and a 3 percent increase to her salary - \$106,000

M- Motion to approve the executive director's bonus compensation plan.

M- First- Jack Second- Angela For- All

Financial report:

Total Current Assets: \$417,365.20

Total Bank Accounts- as of September 30th-
\$646,060.99

M- Motion to approve

M- First Kim Second- Angela For-All

Principals report:

- On going teacher evaluations

- Teacher in training continue to approve
- Nova students are interning at the school doing in field level work
- FAU internships as well
- Team building /fostering leaders
- Staff appreciation lunch was a success
- 100 for 100 is at \$32,500
- Sensory garden is awesome for our children
- Jupiter high school's band came and played

Old Business

New business

Meeting adjourned 1:24pm

M- Motion

First- Marlene Second-Brian For-All

President's signature: Cynthia H. Perrini