

The Learning Center Board Meeting Minutes

January 18, 2017

Minutes by board member: Kim Pickering

Board Members: Marlene Sotelo, Cindy Perini, Jack Scott, Angela Wright, Greg Giambalvo, Brian John, Kim Pickering

Guests in Attendance: Stacie Routt, Lelis Rossique, Cyndee Zeck, Dick Busto, Ruthie Bunkelmann

Meeting was called to order at 6:30 pm

President's report:

- Update on \$108k reduction in funding
We are still waiting for decision by DOE
- Before/Aftercare
At this time TLC has not increased fees due to change in law. On 12/01/2016 judge said "no" to the change. Staffing changes have been made for aftercare which results in a smaller deficit of \$900 if we leave fees as they are for the rest of the year.
Marlene suggested that we give parents notice that an increase will happen next year (with or without the law) but increase will be larger if law passes.
- Administrative Director's bonus
A portion of Stacy's contract is performance based. Her bonus is to be determined by the board after her first contract year is completed.

Cindy Perini suggested that Stacy should receive 100% of her bonus due to her outstanding performance. The students are happy and engaged; the families are pleased and adore her. The staff has nothing but good things to say about her. In addition, Stacy has built and is fostering a strong relationship with the foundation.

M – Motion to pay Stacy Routt 100% of her bonus

M – Marlene Second - Brian For – All

Financial Report:

As of November 30th

- Total assets of \$291,000 with \$208,000 in cash
- Total equity \$122,623
- Cash in bank on Jan 18th - \$409,000 which includes an \$85,000 grant

M – Motion to approve October and November

M – Angela Second – Greg For - All

Administrative Director's Report:

- FTE, school has 128 students
- Controlled Open Enrollment – verbiage needs to be correct and give opportunity to all out-of-county students after in-county students have been considered.
- Annual evaluations are in progress
- Teachers in training is going well. Quite a few will have credentials by end of year.

- Nova internship started on Jan. 18th. We will also be doing internships with FAU
- Tree lighting and Winter Showcase were both great
- Gingerbread shop was a big success – thank you Angela
- Year-end gifts and PTO lunches were much appreciated by teachers
- Nurse Lee has completed vision and hearing screening and results will be going home soon
- Thank you to the Foundation for the shade structures on the playground
- Thank you to Board for hard work
- 9 students will attend Honda Classic
- Working on DOE audit

Foundation Update:

- Foundation was happy to be able to purchase the shade structures for the playground
- 3 acoustical pods have been purchased for the hallways. They are like a cocoon which up to 3 people can fit into in order to provide them with a quiet place.
- A garden designer has been hired, Dirt Works, to build the pavilion. A meeting will be held on 1/19 – all are welcome to attend at 1:30pm. Public will be able to rent this space for up to 50 people.
- Two positions open
 - CFO and Events/Communications Assistant
- New Executive Assistant – Linda Creight
- Foundation will offer 20% discount to staff who wish to attend conference on 4/28 and 4/29

- Afterschool activities going strong – art, dance, yoga, golf, speech therapy. Several insurances accepted for speech therapy.

There being no old or new business or public comment

M – Motion to adjourn meeting

M – Jack Second – Greg For - All

Meeting adjourned – 7:12 pm

President's Signature: Cynthia H. Ferrini

2/15/17