

The Learning Center Board Meeting Minutes
May 18th 2016

Minutes by the Secretary: Christy Kearce

Board Members: Brian John, Tim Tavis, Cindy Perini, Myles Cooley, Kim Pickering, Christy Kearce, Marlene Sotelo, Jack Scott

Guests in Attendance: Ruthie Bunkelman, Lelis Rossique, Stacie Routt, Cyndee Zeck, Donna Sebock

Meeting was called to order at 6:36 pm

M- Motion to approve April minutes

M- Myles Second- Kim For- All

President's report:

- We had a discussion about resolving the \$108,00 that the school district was taking back from the school. The board will still be involved but Stacie can have the power to hire an out of field teacher.

M- Motion to allow the executive director and chairman of the board to hire an out of field teacher

M- Jack Second- Brian

- We received the results of our annual review and all the categories were met but two but they have already been fixed.
 - 1) The requirement was to have our website translated in 4 languages and currently our website has 107 languages.

- 2) They also wanted a binder that included a copy of all the teacher certificates. Currently, Stacie has already completed the binder.
- The facilities use agreement includes coverage of summer (5 weeks) and the administration can have access to the campus. We should net about \$10,000 on our camp this summer.

M- Motion to approve the facilities use agreement for summer

M- Myles Second- Tim For – All

- 2016-2017 facility agreement is still in the process of discussion but the good news is their fee will stay the same.

Treasurer's report:

1. Audit engagement letter

- They will keep the fee the same this year to prepare the audit and taxes. The fee will stay at \$8,500.

M- Motion to engage Michael Becker to prepare the audit and taxes.

M- Brian Second- Jack For- All

2. Budget

- 72 staff members
- Increase students to 126
- Revenue total- \$3,579.390
- Expenditures total- \$3,590.901
- Fund Balance- \$292,134

M- Motion to approve the budget
M- Tim Second- Kim For- All

3. Financials for this month

- Cash \$251,191.65
- Total Current assets- \$341,669.08
- Total assets- \$437,757.31
- Total liabilities & equity- \$437,757.31
- Total expenses- \$2,434,620.58
- Net income- \$75,702.13

M- Motion to approve the financials for March 2016
M- Myles Second- Tim For-All

Principal's report:

School events:

- Teacher appreciation week was awesome!
- Liezl's tea raised over \$10,000 to purchase supplies off the schools wish list
- Equals math curriculum was donated by The Els Foundation and the training is now set for August 10th for all the teachers
- Mother's day celebration was a success
- Father's day celebration with Coach Mike was also a great success
- Graduation is June 1st at 9:45am

- Dental hygiene class with Nurse Lee with Palm Beach State college students was great
- Parent Handbook is in the works
- PCM training is currently going on
- Evaluations for the staff is currently going on

Foundation:

- August 12th- Field Day – it will be a runners group
- 3 week sports/art/camp at the foundation in the summer for 15 children
- Jump start in June for children under 3
- June 30th there will be a sexuality training for adults
- August 2nd with CARD for a full day teacher training for 270 teachers
- There is a parent get together sponsored by the Foundation. They extended the invitation to RLA. There will be donuts and coffee and discussion of informal topics
- Salsa program and cooking classes 2 days a week in the life skills room for adults

- Anglers for autism tournament on May 21st

M- Motion to approve to give Stacie Routt a \$5,000 bonus under this fiscal year.

M- Lisa Second- Jack For-All

Meeting adjourned at 8:40pm

President's signature: _____