

The Learning Center Board Meeting Minutes

March 16, 2016

Minutes by Board Member: Lisa Hauser

Board Members: Brian John; Kim Pickering; Cindy Perini; Marlene Sotelo; Lisa Hauser; Jack Scott; Tim Tavis

Guests in Attendance: Stacie Routt; Lelis Rossique; Dick Busto; Pam Minelli; Cyndee Zeck; Zayra Chin; Ruthis Bunkelmann

Meeting called to Order: 6:35pm

President's Report:

- TLC received \$32,298 from APPBC Auction
- Every month reports are due to the District
 - A different group is reviewing financial statements
 - They are asking us to fix individual line items in budget
 - Need vote/minutes for each line item corrected
 - In order to facilitate this, a motion was requested to allow the administration of the school to move budget numbers around to true up line items as needed without changing the bottom line of the budget
 - Discussion
 - **Motion to authorize administration of TLC to adjust budget numbers to true up individual line items as needed without changing the bottom line -- Lisa Hauser 2nd – Kim Pickering**
 - Additional discussion
 - Approved unanimously
- Firewall between Foundation and TLC (required by lease)
 - Dedicated IT came back with proposal of \$5,000
 - Foundation to share in this expense
 - Also adding additional file server

Motion to approve February 2016 minutes: M – Jack Scott; 2nd – Tim Tavis
4 vote to approve; 3 abstain

Parent Liaison Report:

- Polos on sale \$25 (grey/blue)
- Spirit Blue T-shirts on sale \$15
- Camp shirt design done; waiting on approval by Stacie

Treasurer's Report:

- Total Bank Accounts: \$263,076.27
- Total Assets: \$357,827.24
- Cash as of Today: \$410,542.57
- Total Income: \$1,868,088.86
- Total Expenses: \$1,802,863.80

Administrative Director's Report:

- Thank you for APPBC Auction
- Journey through Curriculum Night was a success
- Morning announcements going great
- Autism Walk was a success
- Spirit Week this week
- Mother's Day activities in late April
- Valentine's dance was fund
- Close to finalizing ESY and summer camp
- Peer buddies with RLA is fantastic
- Lelis and Stacie working on annual evaluations with staff and contract renewals
- Ongoing trainings continue
- Wait list has 172 students (all confirmed eligible)

Foundation Report:

- 3 week summer camp in July
- Music therapy after school started
- Contracting with masters level art therapist for after school
- Awe in Autism event 4/1/16
- \$1M hole in one text to give program
- Board approved RLA construction and permitting has started; hope to complete by 8/2017
- Funding for nursing program; got \$100,000 matching grant
- Kitchen is officially certified by health department

Public Comments:

- Ruthie Bunkelmann discussed that parents are asking about a parent advisory board; status? Stacie says undecided yet; still under discussion

- Parent had a significant crisis and the school administration really stepped up. Need to find a way for parents to reach out. Need help with a mental help piece. Social worker on campus?

Meeting Adjourned: 7:40pm

Motion -- Lisa Hauser; 2nd – Jack Scott; unanimous approval