

The Learning Center Board Meeting Minutes
January 20, 2016

Minutes by the Secretary: Christy Kearce

Board Members: Brian John, Marlene Sotelo, Cindy Perini, Tim Tavis, Myles Cooley, Kim Pickering, and Christy Kearce

Guests in Attendance: Stacie Routt, Angela Wright, Lelis Rossique, Dick Busto, Pam Minelli, Ruthie Bunkelman, and Zayra Chin

Meeting was called to order at 6:36 pm

M- Motion to approve the November minutes

M- Tim Second- Brian For – All

M- Propose a motion to approve the December minutes contingent on Jack approving the minutes by email

M- Lisa Second- Tim For- All

President's report:

- Creating a review board for the school and foundation will be tabled for the next meeting when Jack Scott is present.
- Dr. Mike Brady will conduct a FAU research study on covert audio coaching. It will be a 3 month study

that the teacher's will essentially have a "bug in their ear". The teacher will be watched as researchers at FAU will be talking to them through an ear bud. They will give advise during circle time, therapies, etc... Up to three teachers were selected and they will personally be able to choose what area they need help in. Stacie really likes that we are apart of the research project and the training component.

M- Propose a motion that we approve that The Learning Center can move forward with this FAU research project.

M- Tim Second- Lisa For- All

- At the last board meeting we discussed the firing of Craig and to hire Cyndee Zeck. Cindy spoke to Cyndee about Craig finishing till March. WE need to give him a 60 day notice which was in his engagement letter. That is about \$2,200 dollars. We hired Cyndee officially and it fits into our budget.

M- Motion to terminate Craig services immediately and pay his base rate for the next 2 months.

M- Myles Second- Lisa For- All

Treasurer's report:

As of November 30th,

Cash balance - \$195,582.87

Accounts receivable- \$35, 782.84

Total Equity- \$319, 318.11

Total Expenses: \$1,257,394.42

Net Income: \$21,058.06

M- Motion to approve

M- Lisa Second- Cindy For- All

Principal's report:

- Lelis Rossique was introduced as the new assistant principal
- We have an amazing team
- We put out a new newsletter, which has a donor section and a section with important information.
- We also have a new daily communication form that is going home.
- New staff is mentioned in the newsletter with full descriptions
- The state teacher requirements are coming up
- Lesson Plans/safety plans/ schedules are being enforced in all the classrooms.
- The classrooms are generalizing skills in reading , math and science.
- Teacher and student ratio is efficient
- Speech team is revamping with pulling kids out as well as within the classroom.
- The administration has been doing observations in all the classrooms.
- Our mid year review is coming up
- June 1st is going to be the end of the year performance and graduation
- February 29th tentatively will be curriculum night
- Thank you to the foundation for the Game On Clinic
- Two new interims will start within the classroom

- February 15th will be the CARD conference
- We have team meetings weekly
- We currently have 114 students
- February 4th is the CPR/ First aid training
- After care programs are being restricted
- Special event: Be Mine Valentine Dance
- Additional grant of an anonymous donor of \$25,000
- Movie night will be February 10th in the auditorium with popcorn for the students
- The mid-year audit:

Motion: Cyndee recommends the Board to ratify the engagement of Michael Becker CPA's to provide audit services for FY15.

M- Tim Second-Lisa For- All

Christy Kearce shared all our new marketing folders and inserts that can be used for donors and new students.

Foundation report:

- We had our first group tour of the school
- We have new employment training for RLA, TLC, and the Foundation.
- We have hired a new architect from Egypt that will be consulting on the upper school. She is an expert in environmental design for autism. She wants to

- conduct a survey for all the parents, staff and students of what works and what does not work.
- We have new e-trainings such as safety, potty time , and What's the Function.
 - Awe in Autism on April 1st
 - The Auction is March 5th . Get excited

Meeting adjourned: 8:00pm

President's signature: _____