

RLC Board Meeting Minutes
December 16th, 2015

Minutes by the Secretary: Christy Kearce

Board Members: Jack Scott, Brian John, Lisa Hauser, Cindy Perini, and Christy Kearce

Guests in Attendance: Dawn Dotson, Dick Busto, Stacie Rountt, and Ruthie Bunkelman

Meeting was called to order at 6:35 pm

President's report:

Fundraising updates :

- Mar-a-Lago was a success for the Autism Project of Palm Beach County. Thanks to Pam and Dick for all your hard work.

- We also want to thank the Carter Family for opening up their home for a very special fundraiser. We made \$12,792.00.

- There was a proposal for an institutional review board for any research project the foundation or school does.
- This would help to have a procedure in place to review all research projects done or that will be happening at the school in the future.

- The other colleges will review the project but we might need to look over it as well. The Learning Academy and the Els Foundation should be included. The new executive director could be the chair of this board.
- FAU is going to start a research project to convert audio coaching. They will start this in about 6 weeks and we will vote on it at the next board meeting.

Treasurer's report:

- Cyndee Zeck is the accountant from the RLA who is a wealth of knowledge. We would like to hire her to help with the cash flow. We seem to have enough cash flow for the rest of the year. We will be at our lowest in January with \$157,000 projected.
- Proposal to have Cyndee come to work for us. It would take away some of the consultants that we use with Craig. We would like to fire Craig and hire Cyndee.

M- Motion to approve Cindy Perini to talk with Cyndee to see if she is interested in working for us.

M- Brian Second- Lisa For- All

M- Motion to approve for Cindy to hire Cyndee if their conversation goes well.

M-Lisa Second-Jack For- All

M-Motion to approve for Cindy to fire Craig.

M- Lisa Second- Brian For- All

Budget meeting:

Total Revenue : \$3,045,194

Surplus- \$61,000

Total Budget Expenditures: \$2,984,135

M- Motion to approve the amended budget

M- Brian Second-Lisa For-All

Principal's report:

*Thank you so much for the Carter Family for opening their home and share their story.

* Thanks to Dick Busto for installing all the touch screens.

* Enrollment continues to look for 117 students

* The holiday concert was awesome.

* PTO volunteers- Thank you for picture day as well as the Gingerbread store.

* The new speech pathologist will start January 5th.

* Team building is going very well. I am very proud of the staff.

*The PTO website is up and running and it has been extremely helpful for parents.

*We raised \$4100 from our parents to give to the teachers towards Christmas/breakfast.

* Extraordinary Charities donated 20- \$25 gift cards to Walmart to give to the needy children of RLC.

- Christy Kearce is stepping down from fundraising chairperson on PTO and Elle Dillon will be taking over.
She will stay on as parent liaison and Secretary of the board.

Meeting adjourned: 7:26 pm

President's signature: _____