

RLC Board Meeting Minutes **August 10th, 2015**

Minutes by the Secretary: Christy Kearce

Board Members: Greg Giambalvo, Lisa Hauser, Tim Tavis, Cindy Conard, Jack Scott, Marlene Sotelo, Christy Kearce

Guests in Attendance: Robert Segura, Connie Hare, Ruthie Bunkelmann, Liz Kubiak, Karen Riutta, Brian Riutta, Kim Pickering, Susan Stevens, Liezl Els, Kerry Kruckel, Jennifer Jaen, Joe Cardenas, Donna Rabbitt Sebok, Jeff Rabbitt, Rita Hazel, Brian John, Abby Debock, Dawn Dotson, Nancy Wilhoit, Dr. Manny Gonzalez

Meeting call to order : 6:38 pm

President's report:

- Introduction of Kerry Kruckel who is the Executive Director of the Els for Autism Foundation.

Motion- Approval of minutes of the July 20th

Subject to requested corrections

M- Tim Second- Greg For- All

- Dr. Manny is working on charter tools.

Motion- The board approved of Christy Kearce staying on as parent liaison until my replacement is available to take over. Currently she is recovering from open heart surgery. She will be available on Tuesday and Thursdays for 2-3 hours each on site at the ECOE.

M- Lisa Second- Tim For- All

Motion- The board approved of the district calendar
M- Greg Second- Lisa For- All

Motion- The board approved of the employee handbook as of now. We decided for Dr. Manny and Abby Debock to start changing the name of the school and adding the names of the new administration. We are allowing them to settle in first and then we plan on changing it.

M – Jack Second- Lisa For- All

Motion- RLC will have a new employee handbook within 65 calendar days and it will be voted on at our October board meeting.

M- Lisa Second- Greg For- All

At the budget meeting Dick Busto spoke to Cindy about not having the fundraiser Come to the Table in October. He will guarantee us \$30,000 as our cut for the event in March. We are going to have a fundraising committee this year that will plan multiple fundraisers. The board agreed to not have the fundraiser in October.

*We now can have after care at the center. We bumped the cost up \$20,000.

*We also bumped up the fundraising budget to \$240,000 which is a \$65,000 raise. This will cover the restricted funds for the school nurse.

*The new workmen's comp will cost us an average of \$10,000.

* We are going to share the cost of the specials such as music, PE, arts with the RLA.

* The Foundation will provide \$100,000 for 2 part time paras and one school nurse for the 2015-2016 school year.

Even with all the changes to the budget we have a net general fund of \$11,322.

Motion- The board approved the budget as it was amended on July 23rd.

M- Tim Second- Jack For- All

Treasurer's report:

Total accounts receivable: \$37,598.44

Total Bank Accounts: \$230,259.74

Total Equity: \$402,691.05

Profit & Loss:

Net income: \$181,216.36

Total expenses: \$3,365,314.57

Motion to approve the Treasurer's report:

M- Lisa Second- Tim For- All

Principal's report:

- The classrooms had their furniture moved in on Monday so the teachers could start setting up the rooms.
- Staff was very excited to come back and be in a new building.
- We are fully staffed with 12 teachers and 113 students.
- Friday the 14th we will have a meet and greet for the families.
- We also have a new phone number 561-320-9500
- The teachers were in trainings all day as well as being able to set up their classrooms.
- We also hired a ESE Coordinator.
- We hired a new corporate attorney to help us with the lease. We are going to split the cost with RLA. We want to make sure the audio and video recording document has the correct wording . Cindy, Dr. Manny, and Marlene is meeting with our employment attorney tomorrow.

Motion- The board approved engaging in Colette DeLabry services as our new corporate attorney. She will help us with the audio and video recording document. We will also look into how much it will be to retain her services.

M- Greg Second- Jack For- All

- We will also draft a letter to the staff explaining the audio and video recording document.

Lisa motioned to adjourn at 7:52 pm